

Application Questions

The main questions you need to fill out on the application form, found on the website, are:

- 1. What** is the goal of the proposed project? Include details that give a clear picture of the project.
- 2. Who** will work on the project and who will benefit from this project?
- 3. Why** is the project needed and important to your organization, school, or community?
- 4. How** will the project happen? List activities that will be done.
- 5. When and Where** will this project take place?

Grantwriting Steps

These steps and checklist can help you complete your application. If you have questions, email Jan Amys at Jan@NorthlandFdn.org.

Step 1 Identify a youth-developed project. An adult advisor must be involved to help guide the application process and supervise the project.

Step 2 Review all the Youth in Philanthropy grant information on the website. If you aren't sure if your project idea is a good fit for a Youth In Philanthropy grant, please reach out to us.

Step 3 Complete the application and budget form. It must be written by children/youth.

Step 4 Go through the Checklist, below, to make sure your application includes all the required information and is correct. You should be able to answer "yes" to all checklist questions.

Step 5 Submit your application by the deadline (October 1, January 1, April 1).

Application Checklist

- Is all the necessary information about the organization, contact person, and fiscal agent included?
- Have you clearly identified a youth or community need and explained how the project addresses it?
- Is this youth project realistic and "do-able"?
- Have youth been involved in planning and developing the project idea?
- Has the grant application been written by young people? If not, please submit a letter explaining why.
- Will young people be directly involved in completing the project?
- Is there an adult contact person working with the youth on this project?
- Can the project be accomplished in the time frame and manner that is proposed?
- Are other community partners contributing time, money, and/or other resources?
- Does the budget reflect any fundraising efforts or other sources of support for the project?
- If needed, does the project have approval from the school or other agencies?
- Is the budget appropriate for the project needs and added correctly?
- Has someone other than the grant writer(s) read the application to make sure it is complete?
- Does the project timeline allow enough time for the Youth In Philanthropy Board to review the application at their next meeting and process the grant, before work on the project actually begins?